

Aura Modeling Agency — Makeup Artist Agreement

1. Scope of Engagement

This Agreement outlines the working relationship between Aura Modeling Agency ("AMA") and the signed crew member performing services on shoot days, including signature days (15th & 30th) and approved off-day requests.

2. Crew Discount — 25% off AMA Services

Every activated crew member receives an ongoing 25% discount on all AMA-provided services (photoshoot packages, makeup add-ons, portfolio bookings). Discount is applied at Stripe checkout via a personal promo code issued by AMA and is non-transferable.

3. Shoot Day Flow

Signature shoots run in 12 hourly slots between 10 AM and 10 PM. Makeup begins one hour before each shoot slot. While one talent is being photographed, the makeup artist preps the next. Crew is expected on set 30 minutes before their first slot and dressed to brand standards (dark palette).

4. Cancellation Policy — \$10 CAD Late Fee & Account Pause

Talents may cancel up to 24 hours before their booked slot free of charge. Any cancellation within the 24-hour window incurs a mandatory \$10 CAD late fee, applied immediately to the talent's account. Until the fee is paid in full via Stripe, the talent's account is placed on Payment Hold: no new shoots, add-ons, makeup, or off-day requests may be created, and existing pending bookings will not be advanced. The Payment Hold is lifted automatically the moment Stripe confirms payment. Repeat or unresolved fees may result in temporary suspension of representation at AMA's discretion. Crew acknowledges this policy protects allocated preparation time and pays out to the shoot crew.

5. Off-Day Booking Requests

Talents may request non-15/30 shoot dates. Crew has the right to accept or decline each request. If accepted, crew may propose an adjusted price based on availability and complexity (subject to a reasonable-market cap). The talent is notified of the final price and may accept and pay via the AMA Stripe checkout. AMA disburses the crew's share within 7 business days of shoot completion.

6. Compensation & Growth

Base rates are set out in Schedule A (issued separately by AMA). Rates are reviewed quarterly in line with agency growth and inflation. Crew will receive written notice of any rate adjustment at least 30 days in advance. Payouts are logged in the AMA admin dashboard and disbursed via e-transfer or Stripe Express by the 15th of the following month.

7. Confidentiality & Roster Protection

Crew agrees not to solicit AMA talents or clients for services outside this agency, and to keep all client and talent contact information strictly confidential. Breach of this clause is grounds for immediate termination and forfeit of outstanding payouts.

8. Term & Termination

This Agreement is effective from the date of AMA role activation and continues until terminated by either party with 14 days' written notice. AMA may terminate immediately for material breach.